



<b>For Office Use Only</b>
Catalog/Item Number _____
Artist's % _____
Return Artwork if Unsold <input type="checkbox"/> Yes <input type="checkbox"/> NO

Taos Art Museum P.O. Box 1848 Taos, NM 87571 · 575.758.2690

## Art Donation Form

Artist's Name \_\_\_\_\_

Title of Work \_\_\_\_\_

Medium \_\_\_\_\_ Retail Value \$ \_\_\_\_\_

Minimum Reserve Price \_\_\_\_\_ Size (HxWxD) \_\_\_\_\_

Donor/Gallery Name \_\_\_\_\_

Donor/Gallery Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Website Address \_\_\_\_\_

### Biographical Information (please attached a separate sheet).

Artwork should be framed or presentable for display. Please drop off or mail your artwork to:

Taos Art Museum  
ATTN: Art Auction Committee  
227 Paseo del Pueblo Norte  
Taos, NM 87571

Yes. I would like to receive my artwork back if it does not sell. *By checking this box, I understand that I will be responsible for picking up my artwork from Taos Art Museum (TAM) no later than one month following the event. I also understand that if I do not pick up my artwork or do not make special arrangements with TAM, my artwork will become the property of TAM. I understand that reasonable 'wear and tear' may occur in storing and transporting my artwork to and from the event venue.*

### As the donating artist/gallery, I would like to receive: (Please fill in the blank below)

\_\_\_\_\_ 0%-30% of the purchase price if juried into the auction.

**Disclaimer:** I understand that if my work is accepted, it will be displayed and presented for sale in an auction format. I understand that the artist's return applies only to artists or galleries who donate artwork, not private collectors. Unsold artwork will not be eligible for this offer. You will receive a percent of the total purchase price.

**Donor's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*If no box is checked, TAM will retain all proceeds and my artwork will not be returned if it does not sell.*



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**The deadline for submission is Thursday, July 15, 2010.**

All applicants will be notified by Tuesday July 20, 2010.

**What do I do if my artwork is accepted?**

Artwork must be delivered to TAM by Wednesday, **July 28, 2010**. Please drop off or mail your artwork to:

Taos Art Museum  
ATTN: Art Auction Committee  
227 Paseo del Pueblo Norte  
Taos, NM 87571

**How do I win Best of Show?**

Our Gala attendees will vote the night of the event, Saturday August 28, 2010. The artist whose artwork gets the most votes, wins a \$500 cash prize.

**Do I need to have my work framed?**

All donated artwork must be ready to display.

**What if my artwork does not sell at the event?**

Our participants are poised to purchase, but in the event that a piece of art does not secure its minimum bid, it will be returned to the artist. The artist must pick up their unsold artwork (or make special arrangements) no later than one month following the event.

**Do I have the option for a percentage return on my work?**

Yes, as the artist or gallery donating artwork. In response to feedback from artists and gallery owners in the community, we have created the option of the artist or gallery can select a percentage of up to 30% of the purchase price for his or her share if the piece is selected for the silent auction. In the previous years many artists generously asked for very low percentages, wanting to cover their costs only. Many artists elect to donate the entire amount. We ask you to consider the greatest amount you can possibly afford to remain as a donation to TAM. Please note: You must complete a separate application form and include the retail value and minimum reserve bid for each piece of art submitted.

**Can I let my collectors know about this event?**

TAM is here to support you in helping us promote this event. We would be pleased if you would:

Mail out invitations provided by TAM to your constituents (postage paid by TAM, limit 5 per artist/gallery)

Provide TAM with names and addresses of those you would like to receive an invitation for the Gala.

We anticipate the possibility of having too many items for the number of collectors we can accommodate, so our selection committee will carefully assess the quality and suitability of contributions, and reserves the right to decline contributions at their discretion.

**Who do I contact with questions?**

Please contact Vera Tovino, Event Director at 575.776.8342 or e-mail [vera@taosnet.com](mailto:vera@taosnet.com).

**Please note:** If you earn \$600 or more from the sale of your submitted artwork, it will be necessary for you to fill out a W-9 Form before receiving your payout.

To ensure participation as well as possible press, the Art Donation Form must be received at TAM on or before Thursday, July 15, 2010.

**Online submission is preferred. Please visit [www.taosartmuseum.org](http://www.taosartmuseum.org).** If online submission is not possible, form and accompanying biography and photograph may be mailed to Taos Art Museum, ATTN: Art Auction Committee, 227 Paseo del Pueblo Norte, Taos, NM 87571.